

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year

1. Details of the Institution

1.1 Name of the Institution

1.2 Address Line 1

Address Line 2

City/Town

State

Pin Code

Institution e-mail address

Contact Nos.

Name of the Head of the Institution:

Dr. Ajanta Paul

Tel. No. with STD Code:

033-24643341

Mobile:

+919007216053

Name of the IQAC Co-ordinator:

Dr.JayitaMukhopadhyay

Mobile:

9830201243

IQAC e-mail address:

wccollegekol@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

WBCOGN12997

OR

1.4 NAAC Executive Committee No. & Date:

21/02/2014

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.womenschristiancollege.net

Web-link of the AQAR:

<http://womenschristiancollege.net/college-profile/iqac/aqar/>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	75.35	2007	2012
2	2 nd Cycle	A		2013	2018
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

22.03.2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

AQAR _____ 12.12.2008 _____ (DD/MM/YYYY)
 AQAR 2007-8 _____ 17.11.2009 _____ (DD/MM/YYYY)
 AQAR 2008-09 _____ 12.10.2010 _____ (DD/MM/YYYY)
 AQAR 2009-10 _____ 28.04.2011 _____ (DD/MM/YYYY)
 AQAR 2013-14 _____ 27.04.2015 _____ (DD/MM/YYYY)
 AQAR 2014-15 _____ 11.12.2015 _____ (DD/MM/YYYY)
 AQAR 2015-16.....12.01.2016 _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Pri

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status	Grant-in-aid	UGC 2(f)	UGC 12B
	Grant-in-aid + Self Financing	Totally Self-financing	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

-	-
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1.11 Name of the Affiliating University (*for the Colleges*)

University Of Calcutta

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc Nil

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

 UGC-CPE

-

DST Star Scheme

-

-

UGC-Special Assistance Programme

-

 DST-FIST

-

UGC-Innovative PG programmes

-

 Any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff	<input type="text" value="Nil"/>		
2.3 No. of students	<input type="text" value="Nil"/>		
2.4 No. of Management representatives	<input type="text" value="01"/>		
2.5 No. of Alumni	<input type="text" value="01"/>		
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>		
2.8 No. of other External Experts	<input type="text" value="01"/>		
2.9 Total No. of members	<input type="text" value="12"/>		
2.10 No. of IQAC meetings held			
2.11 No. of meetings with various stakeholders:	No. 02	<input type="text" value="02"/>	Faculty <input type="text" value="*"/>
Non-Teaching Staff	<input type="text" value="-"/>	Alumni	<input type="text" value="-"/>
Students		Others	<input type="text" value="-"/>
2.12 Has IQAC received any funding from UGC during the year?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
If yes, mention the amount	<input type="text"/>		
2.13 Seminars and Conferences (only quality related)			
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	One		
Total Nos.	<input type="text"/>	International	<input type="text"/>
		National	<input type="text" value="-"/>
		State	<input type="text" value="-"/>
		Institution Level	<input type="text" value="1"/>
(ii) Themes	<input type="text" value="-"/>		

2.14 Significant Activities and contributions made by IQAC

During the last academic year IQAC has continued to function as a nodal agency, coordinating, stimulating and facilitating all academic, co-curricular and extra-curricular activities, encouraging departments, various cells and committees, library, office and support staff to set performance benchmarks and make timely and precise attempts to attain the same. Facilitating promotion of faculty members under Career Advancement Scheme (CAS) by helping teachers to prepare promotion papers and conducting screening as per rules of the Higher Education Department has been done meticulously and consequently teachers have moved ahead in their respective careers according to the opportunities available to them under the mentioned scheme. Dissemination of information, implementation of innovative and best practices and relentless pursuit of excellence have been the thrust area of its activities which has been done on the basis of democratic decision making and coordinated action of all members.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
<p>2.15. Plan of action:</p> <p>This year the primary aim of the IQAC was to further initiate learner-centric measures aimed at enhancing the academic performance, cultural and athletic potential, technological proficiency and social consciousness of students.</p> <p>The IQAC sought to enhance the professional qualifications and performance of faculty members by encouraging them to engage in research and consultancy.</p> <p>As in the previous year this year, too the IQAC focused on improving the ICT facilities in the college and ensuring the use of the same.</p> <p>As per the Perspective Plan of the college for the period under review the introduction of new subjects in the academic curriculum was an important goal.</p>	<p>: To this end the academic performance of students of the college in the academic session 2016-2017 showed a marked improvement. Forty three students of the Department of Geography, five students of the Department of English, two students of the Department of Philosophy and three students from the Department of Sanskrit secured first class marks in the B. A. Hons Part III examination of the University of Calcutta, the results of which were published in June 2017. Performances of students of other departments were also quite good.</p> <p>Students excelled in cultural activities and participated and did well in sporting events organized by various state bodies and also in NCC camps in their individual capacities. A student of ???won the gold medal at the State Level Chess Boxing Championships held in July, 2016 while another secured 2nd position in the State League Association Cup Kho-Kho Championship for Women.</p> <p>In addition to the annual weeklong camp in a nearby slum the NSS Unit of the college, like every year also conducted workshops on Art and Craft, Awareness Campaign about Drug Abuse and Domestic Violence and ensured students' participation in a rally to observe World Hearing Day.</p> <p>Faculty members continued to remain focused on teaching and research and two of them completed and submitted their Ph.D theses. Publication of scholarly papers in peer reviewed journals, presentation of papers at august conferences and seminars, both at home and abroad, contribution of articles on contemporary issues in national dailies are some of the important activities faculty members undertook, to widen the orbit of their scholastic achievements and to equip themselves better in serving the needs of the students. Several faculty members including our Principal are on the Expert Committees of Post-Graduate Programmes and the IQACs of other colleges; Committees for Study Materials revisions of Open & Distance Learning Universities such as IGNOU and NSOU; and are involved with the training (Gender sensitization and Community Policing) of IPS officers and Prison Administrators.</p> <p>Library automation process moved towards completion with introduction of e-circulation. Use of smart class rooms and setting up of a new virtual class room, financially sponsored by the Government of West Bengal, are important steps in our journey towards further bolstering the e-learning process.</p> <p>This goal was duly fulfilled with the introduction of two new subjects in the college curriculum after securing the extension of affiliation of the University of Calcutta to Journalism and Mass Communication and Statistics at the General level from the current session</p>

<p>The IQAC was keen to utilize the 1st instalment of the RUSA Grant and obtain the 2nd instalment of the same in order to continue with the infrastructural development work undertaken in the college.</p>	<p>In keeping with its goal the college utilized the 1st instalment of the RUSA Grant and received the second instalment of the same which is being utilized for the renovation of existing buildings, and for the construction of a new building in Block C situated in Premises No. 2, Greek Church Row, Kolkata 700 026.</p>
<p>The IQAC specifically insisted on innovative academic programmes</p>	<p>A 7-Day Faculty Enrichment Workshop on Statistical Methods and Techniques of Spatial Analysis, the first of its kind in the college was organized by the Department of Geography in collaboration with the Department of Geography, University of Calcutta in July this year, and it was an extremely well-attended and highly successful event drawing participants from a wide variety of disciplines from geography and the pure sciences to medical practice providing, as it did, hands-on training in specialized softwares applicable to multiple, overlapping and tangential discourses.</p>
<p>The IQAC further aimed to coordinate the activities of the Alumnae Association, the Women's Study Cell, the Eco Club, the Placement Cell and other extension centres.</p>	<p>Interaction between the Alumnae Association and the college as also between the members of the said Association was enhanced with an increase in the number of programmes organized by its members, the funds generated by it, and its general reach. A visit to an Old Age home where the inmates were given small gifts and were made to feel loved and cared for, an elocution workshop where a noted artiste acted as the resource person, health awareness camp where doctors sensitised present students about some health hazards, and a film show on trafficking of women are some other notable events organized by the Alumni Association.</p>
<p>The overall objective of the IQAC was to ensure the harmonious and steady progress of curricular, co-curricular and extracurricular activities of the college through planned and synchronized participation of all stake holders.</p>	<p>The commendable performance of the Women's Study Cell of the college in fostering gender awareness and empowering underprivileged women through running for them a vocational training course 'Sucharu', which has already received considerable media coverage and accolades from different corners as well as international recognition since the Cell received a grant of 4400\$ from the United Board For Christian Higher Education in Asia last year, continued its good work and started the second cycle of training participants in embroidery work. A 'Workshop on Musical Meditation' was organized by the cell. Musical Meditation is basically an activity based meditation program with the aid of music. It helps in bringing focus, and improving concentration levels for students. It also supports mental relaxation. The innovative programme received enthusiastic appreciation from the participants.</p> <p>The activities of Eco Club continued with new vigour. The Rain Water Harvesting Project, much appreciated by the last NAAC Peer Team, was made more effective and viable as now, the rain water collected in the overhead tank is channelized down, not only for use in the kitchen garden but for recharging ground water, an important contribution in the overall commitment of the nation to achieve environmental sustainability. Setting up of a weather station by the Eco Club, equipped with modern instruments, is another significant development which is giving students a hands on experience in learning how to read vital data relating to daily weather as well as long term climate change.</p> <p>The Placement Cell continued with its effort to offer an interface between employers and students, exposing them to the kind of skills, proficiencies and orientations needed to succeed in the job market. A number of agencies held seminars, interacted with the students and offered them training and internship once they complete their graduation, and these exposures turned out to be very effective in making the students mentally ready for the job market.</p>

The IQAC strove to attain certifications that would testify to the fulfilment of some of its avowed goals.	This aspiration, too was realized when the college received the Mother Teresa International Award from the Mother Teresa International Award Committee and the All India Minorities and Weaker Sections Council on 16th April 2017 for being the best college for the year. Also, an international grant from the United Board for Christian Higher Education in Asia (UBCHEA) to the Women's Study Cell in the college was a major recognition.
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* Attach the Academic Calendar of the year as Annexure. **Annexure No.2**

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

The AQAR was placed in the Governing Body of the college.

Provide the details of the action taken-

The Governing Body of the college approved of the Plan of Action and pledged to guide and supervise the activities of the IQAC in its ongoing effort to implement the NAAC guidelines so as to take the college towards excellence.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	B.A. Hons-8 General-8			-

	B.Sc Hons.-2 General- 3 st as Jour			
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	Computer Course	Karate for self defence	Computer Course	Computer Course
Others	NSOU PG Programme		-	-
Total	Four			
Interdisciplinary	-	-	-	-
Innovative		Chess classes by an Expert	-	-

1.2 (i) Flexibility of the Curriculum: **CBCS/Core/Elective option** / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	Four

1.3 Feedback from stakeholders* Alumni Parents Employers Students *

(On all aspects)

Mode of feedback : Online Manual * Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure: **Annexure No. 3**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The institution offers courses that follow the prescribed syllabus for Undergraduate courses of the University of Calcutta. Therefore scope for syllabus updating is limited although regular feedback is obtained from the students through classroom interactions regarding curriculum in general.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Two new subjects, Journalism and Mass Communication and Statistics at the General level from have introduced in the current session, after securing due permission from the University of Calcutta.

Criterion- II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
35	22	12	01	-

2.2 No. of permanent faculty with Ph.D.

14

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	2	-		-	-	-	-	3	3

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest Lecturer

3

Temporary faculty/Visiting

6

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	14	22	02
Presented papers	14	22	02
Resource Persons	2		-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Innovative processes adopted by the institution in Teaching and Learning:

The extensive use of smart class rooms, LCD Televisions, and other ICT facilities to disseminate knowledge through audio-visual means, library orientation programmes, peer-teaching, regular educational tours, faculty exchange programmes, leadership development and faculty empowerment exercises, green audit, e-waste management procedure and motivational talks on character-building etc by experts in various fields are some of the prominent innovative processes that are adopted by the institution in Teaching and Learning. Special Lectures by noted academicians regularly organized by the various departments expose students to reappraisals of known content and methodologies thereby widening their academic horizons and stimulating their intellectual curiosity.

Students are often taken by their teachers to museums, town halls, numismatic exhibitions, seminars at other institutions, exhibitions of arts and crafts, of paintings, houses of Bengal's luminaries like Tagore and Swami Vivekananda and also to the Legislative Assembly to witness a session in progress so that they get real life feel of the subjects of their study. The monotony of class room teaching is countered by such exciting jaunts and the students look forward to and enjoy these experiences.

A Musical Meditation Workshop organized by Women's Study Cell was a very innovative step as students found it an interesting method of mental relaxation and stress busting which rejuvenated their body and mind.

2.7 Total No. of actual teaching days
during this academic year

220

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development

-	-	03
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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division (not provided, these are last years data???)				
		Distinction %	I %	II %	III %	Pass %
B.A. Hons.	402	-	3	94	13	
B.Sc. Hons.	132	-	?			
B.A.Gen,	260	-	-			
B.Sc.Gen	84	-	-			

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching& Learning processes:

The IQAC of the college guides the Teaching-Learning process by helping departments in chalking out Departmental Plan of Action at the beginning of Academic Year. Departments are encouraged to set academic benchmarks and are provided with suggestions about how to attain them. Besides, IQAC encourages students to participate in co-curricular and extra-curricular activities to fulfil the objective of imparting holistic education and continuously monitors the activities of the Departments and various Cells and Committees to ensure that they work cohesively and harmoniously to take the college forward in its search for excellence. An important initiative this year was a much-appreciated workshop on ICT Training, in which a notable IT professional explained to attending faculties from neighbouring colleges, the ways of using digital technology in the classroom

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	1
UGC – Faculty Improvement Programme	1
HRD programmes	-

Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	06
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	04	-	02
Technical Staff	33	06	-	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The college IQAC constantly encourage faculty members to get involved in research and other higher academic pursuits like writing and publishing research papers. Most faculty members have either obtained their doctorate degrees or are presently enrolled at various Universities as Ph.D. scholars. They are encouraged to avail various Faculty Development Programmes of the State as well as the UGC. The IQAC also encourages the faculty members to obtain approval of Minor and Major Research Projects by the UGC and offers assistance in their timely completion and submission. Organization of Seminars and Conferences by the Departments is encouraged and supported by the IQAC.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-		-	-
Outlay in Rs. Lakhs	-		-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-		-	
Outlay in Rs. Lakhs	-		-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	12	8	03
Non-Peer Review Journals	01	03	02
e-Journals	04	02	-
Conference proceedings	-	02	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				

Total				
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3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from N.A.

UGC-SAP	CAS	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>	<input type="text" value="-"/>
DPE		<input type="text" value="-"/>	DBT Scheme/funds		<input type="text" value="-"/>

3.9 For colleges

Autonomy	<input type="text" value="-"/>	CPE	<input type="text" value="-"/>	DBT Star Scheme	<input type="text" value="-"/>
INSPIRE CE	Any Other (specify)	<input type="text" value="-"/>		<input type="text" value="-"/>	<input type="text" value="-"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution Nil

Level	International	National	State	University	College
Number	-	2	-		5 <input type="text" value="02"/>
Sponsoring agencies	-	UGC, ICHR	-		-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency

From Management of University/College

Total

3.16 No. of patents received this year

N.A.

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows

of the institute in the year Nil

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution

1

who are Ph. D. Guides

and students registered under them

1

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) N.A.

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events: 5

University level State level
 National level International level

3.23 No. of Awards won in NSS: 00

University level State level

National level International level

3.24 No. of Awards won in NCC: Nil

University level State level/ National level International level

3.25 No. of Extension activities organized 12

University forum College forum
 NCC NSS Any other

- ❖ Like earlier years, this academic year also found the NSS Unit of the college plunging into various outreach programmes and the zeal and involvement of NSS volunteers were at all time high. Like every year, a week long special camp of NSS Unit, organized in nearby densely populated slum area saw intense involvement of volunteers in creating awareness about hygiene and introducing underprivileged children to the world of education which generated enough eagerness both among the children and their parents so as to explore possibility of continuing that education through enrolment in normal schools. The camp was a resounding success as students developed a bonding with their target group and acquired valuable experience of connecting with marginalized people, winning their confidence and extending a helping hand to them. Some other major events are as follows:
- ❖ On 28th July 2016, the NSS team observed the International Day against Drug Abuse and Illicit Trafficking, under Narcotics Control Bureau by arranging a rally to raise awareness about drug addiction.
- ❖ On 24th November 2016, the NSS unit of the college collaborated with Durbar Mahila Samanway Committee and organised a charitable programme to facilitate a rehabilitation programme for victims of domestic abuse, which was attended by the Programme Officer and the student volunteers of our college.
- ❖ On 1st December 2016, the NSS Unit observed the World AIDS Day. Sri Subhobrata Das, the Director of Arunima Hospice, spoke on the prevalence of AIDS in West Bengal and on various preventive measures that should be undertaken. Children from Snehakunj staged a dance performance, held in college auditorium.

- ❖ On 6th February 2017, a vocational workshop on designing was conducted by Fevicryl, in collaboration with the NSS Unit of college.
- ❖ On 3rd March 2017, student volunteers and the Programme officer of the NSS Unit, attended a rally, organised by Anwasha, to observe World Hearing Day.
- ❖ On 3rd March 2017, an HIV Awareness Programme, in collaboration with the Red Ribbon Club, was held in the College Auditorium. Sri Subhobrata Das, Director of Arunima Hospice, was invited to accept a small donation from the NSS Unit and the Red Ribbon Club, to support the activities of Arunima Hospice in their campaign to help HIV affected people.
- ❖ On 8th March 2017, the NSS Unit of WCC celebrated the International Women's Day, in collaboration with the Cine Club and the Alumni Association of Women's Christian College. On this occasion, a documentary film on rape survivors was shown to students to sensitise them about a burning issue.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1078.1			
Class rooms	17			
Laboratories	01			
Seminar Halls	01	The stage has been expanded.	SAP Grant from State Govt.	
No. of important equipments purchased (\geq 1-0 lakhs) during the current year.	6	Computers, Xerox machine cum printer, Handycam and digital camera	RUSA Grant	

Total	56	08	02	01	16	10	09	10
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4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Wi-fi modems already installed in the Library, Office, Principal's chamber and Staff Room have been maintained so that the entire campus continues to be a wi-fi enabled zone. All staff members as well as students are immensely benefited by this easy and continuous access to the internet. Downloading study materials, record keeping, students' profile maintenance and other types of documentation are now done speedily and efficiently. Computer-aided teaching and the use of smart classrooms are augmenting and re-defining traditional class room teaching and enabling students to reap the benefits of audio-visual presentations. CCTV Cameras installed in various strategic zones on the campus helps to keep the campus safe and secure. A new virtual class room has been created out of a grant by the state government. A device for biometric record of attendance of the staff members has been introduced in place of the manual register system. The college website has been substantially upgraded and the information therein updated.

4.6 Amount spent on maintenance in lakhs:

i) ICT

-

ii) Campus Infrastructure and facilities

iii) Equipments

4,88,809

iv) Others

32,455

Total:

Criterion – V**5. Student Support and Progression****5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

The IQAC as a body facilitates, operates and oversees students' welfare and related support services. Regular monitoring of the classes, proper evaluation and timely publication of results are ensured by IQAC. Students' welfare schemes like financial support for the needy students, health check-ups, canteen and recreational facilities are all monitored by IQAC. Advice on future career and job options for the students by the concerned cell is also organized by the IQAC. Conducting faculty evaluation and campus evaluation by outgoing students enable the IQAC to receive valuable feedback from students regarding their demands and satisfaction level which again is useful for course correction.

5.2 Efforts made by the institution for tracking the progression

Students' progression to higher education or the job market is one of the ultimate objectives of every department. All efforts therefore are made both at the Departmental and the Institutional level to equip them academically as well as professionally. Departmental databases are maintained to track the progression of students to higher education and career. Departmental faculty members often counsel the recent graduates regarding further academic or career choices. The Alumnae Association maintains a Directory of former students, updating the same from time to time. Additionally, social networking platforms are sometimes used to track students' progression to subsequent spheres of activity.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
708			

(b) No. of students from outside the state

2

(c) No. of international students Nil

Men

No	%

 Women

No	%

Last Year (2014-15)						This Year(2015-16)					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
640	83	18	04	04	749	588	99	17	03	01	708

Demand ratio 100:73 Dropout % 12

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

The scope for formal coaching is limited due to space constraints but assistance is always offered by the Faculty by way of informing the students and guiding them to prepare for the competitive examinations. Occasionally there is campus demonstration by relevant coaching institutions which even offer special concessions for the needy students. The Career Guidance Cell maintains a book bank, comprising books on General Knowledge and Current Affairs which help the preparation process of students for competitive examinations. The Central Library has a section on Employment News and other publications which are also useful for the students.

5.5 No. of students qualified in these examinations Nil

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

There is provision for informal psychological counselling for the students facing various challenging situations at home, college or in their workplace.

Career guidance meets are organized for the benefit of the students and willing employers. Talks are also held by experts and companies providing e-servicing and in need for soft skill development. Computer course is compulsory for the students and the computer skills acquired stand them in good stead when some of them apply for front office jobs. GIS (Geographical Information System) is running successfully the demand for which in the job market is enormous.

No. of students benefitted

200

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	50	-	-

5.8 Details of gender sensitization programmes

The Women's Study Cell of the college since its inception in 2007 has continued its excellent work of creating awareness about gender discrimination and instilling confidence among young females to stand up for their rights, to protest any form of violence towards women at home, or at public spaces and also to work for gender equality. Various awareness programmes in collaboration with NGOS are regularly held to keep students alert and active about this important issue. 'Sucharu', a vocational training programme undertaken by the cell to empower rural women by imparting basic tailoring skills is indicative of the desire of the Cell to translate their thoughts and ideas into actions. Certificates were awarded to the first batch of trainees who completed their course. The event received significant media coverage and this laudable effort received appreciation from different corners.

The high point of the Cell's activity is the recognition and appreciation of an international body, UBCHEA. The college received a grant of 4400\$ from the United Board for Christian Higher Education in Asia. With the grant available the women's study cell undertook an important a project 'Women, Violence and Rights'. A workshop on Trafficking of Women and Children has also been of much significance in creating awareness about a burning issue.

Film shows organized by the Cine Club also aims at gender sensitization.

The Women's Study Cell through its pioneering efforts has developed into a nodal agency for coordinating women's entrepreneurial energies in the locality, thereby taking gender-sensitization to the next logical level of execution.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support Principal

	Number of students	Amount
Financial support from institution	69	14.000
Financial support from government	20	50,000
Financial support from other sources		
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives Nil

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

04

5.13 Major grievances of students (if any) redressed:

The College operates a Grievance Redressal Cell through which students as well as staff members can give vent to their grievances, if any. In the session 2016-17, the Cell received a few complaints from students about issues like unclean class room, delay in opening canteen by vendors and so on and IQAC has promptly acted to redress them mobilizing concerned conservancy staff. Students face the problem of not having a common room now, since an existing building has been demolished, new construction is underway and the common room is now used as a class room due to space crunch. But they appreciate that this is a temporary hardship.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

At the vanguard of the movement for women's equality since pre-independence times Women's Christian College seeks to nurture generations of young women with knowledge, technological prowess, social awareness, physical fitness, employability and overall preparedness for life so that they are both personally and professionally equipped to take on the challenges of a rapidly changing world. The college encourages diversity in the composition of its students and staff in the interest of a pluralistic ethos, and practises inclusivity as an extension of this ethic making its curriculum, services and facilities available across the spectrum of learners, taking care to demonstrate the humanity inherent in its motto, "By Love serve one another". It seeks to promote research, advance new approaches to education, collaborate with industry in pragmatic partnerships, and above all provide to its primary stakeholders, the students a secure, peaceful, pollution-free and academically vibrant learning environment where enabling mechanisms at every level are expected to dispense a fair, transparent and equitable distribution of knowledge and its concomitants.

6.2 Does the Institution has a management Information System

Yes, the college has a Management Information System in place.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college offers courses that follow the respective syllabus specified by the University of Calcutta. There is limited scope for curriculum development or reframing of the syllabus. However, some faculty members who are members of the Boards of Studies at the University level provide their inputs in the framing of the syllabus, keeping in mind the changing requirements of the times. The introduction of short professional courses and the proposed up gradation of existing ones such as the Computer Education Course are steps in curricular development expected to benefit the students.

6.3.2 Teaching and Learning

The teaching learning process in the college is well thought out, carefully calibrated and meticulously implemented. In order to ensure a planned and scientific implementation of the teaching-learning process, the teachers of the various departments undertake the preparation of a teaching plan and unitization of the syllabi. To enable an effective learning, various teaching methods such as class lectures, teacher-student interactive method, project-based learning and the like are used by the teachers. To make their learning experiences even more interesting, these traditional methods are supplemented with modern teaching aids and tools like computers, audio-visual teaching aids, field trips and excursions. Special lectures are organized by the different departments for academic and intellectual exposure of the students giving them the opportunity to interact with academicians who are invited regularly by the institution. Besides, organization of intra and inter-college seminars are conducive tools in instilling self-confidence and leadership qualities among the students. The Annual Debate is a prominent event in the academic calendar of the college. In keeping with tradition, this year also student participants of the debate found themselves locked in intense verbal duel to prove their point and dismantle the arguments of the opponent, generating much excitement and fruitful brainstorming. Continuous up gradation of college library through purchase of new books and journals and access to internet provided to students are meant to ensure that students do not lag behind in acquisition of knowledge about latest research and scholastic developments.

6.3.3 Examination and Evaluation

The college, being affiliated to the University of Calcutta, is required to follow the schedule of examinations laid down by the University and that is done scrupulously. Every department conducts periodical tests for continuous assessment of the progress of their students. In the month of November, annual mid-term tests are held as per the University schedule. In the month of January, annual examinations for the third year (Honours and General) students are held and their progress report cards are distributed in early February. In the month of February, annual examination for the second year (Honours and General) students are held and their progress report cards are distributed in early March and students who fail to score the requisite percentage of marks are not sent for the University Part II examination. Similarly, in the month of March, annual examination for the first year (Honours and General) students is held and their progress report cards are distributed in early April.

Besides, the institution has introduced a system of evaluation of the teachers and the college by students. Such a practice has been immensely beneficial for ascertaining the students' feedback which ultimately contributes towards further fine-tuning and betterment of the teaching-learning process.

6.3.4 Research and Development

The college authorities encourage faculty members in their research efforts. Most faculty members have either obtained their doctorate degree or are presently enrolled at various Universities as Ph.D. scholar. They are prodded to avail of the UGC sponsored Faculty Development Programme under which they get the facility of two years of study leave to focus on the writing of their Ph.D. dissertation. Faculty members also regularly act as Principal Investigator, engaged in completion of Minor and Major Research Projects approved by the UGC. Quite a few of them have presented scholastic papers at notable National and International seminars and conferences in India and abroad and they have received critical acclaim for their work. They have published books and articles based on their research findings and these works have made significant contribution to advancement of knowledge on crucial social issues.

The college provides internet facilities and well equipped library which are made proper use of by faculty members engaged in research.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has a rich Central library which caters to students as well as the faculty. Work is in progress for the full automation of the library circulation and creation of digital data base is almost complete. Regular purchase of both text and reference books add to the store of books particularly benefiting the needy students. The Seminar libraries of individual departments help the students to consult subject-specific books. Already existent UGC Resource Network Centre is used by students to search for online educational resources. Inlibnet is regularly accessed by faculty members and students for e-resources.

The college promotes computer-aided teaching for the students of all departments. Students are encouraged to avail the internet facilities for academic purposes. Computers for public access are available in the library and staff room. Introduction of smart classrooms had widened the technological basis of present-day classroom teaching. Better connectivity and wi-fi facilities as well as office automation and creation of data base for students add to the technological up gradation of the campus. A new virtual class room, installed out of a state government has opened up scope for e-conference.

College has received second instalment of RUSA (RastryiaUchhattaraSikhsaAbhijan) Grant and construction of new G+4 building is about to begin which will solve space problem and enable introduction of many new courses.

6.3.6 Human Resource Management

Students, teachers and non-teaching staff are the three aspects of human resources and the college makes all out effort to ensure that all of them can realize their best potential. Intensive class room teaching, regular evaluation through examinations, and interaction with guardians are all directed to facilitate students' academic performance. Chess class, GIS course, Spoken English course, computer courses, karate classes are a few add on courses which help sharpen up students' physical, mental and intellectual faculties as well as enhance their employability. Apart from academics, students are encouraged to take part in other co-curricular and extra-curricular activities like debates, seminars, cultural programme, sports, social work, environmental activism and so on so that they mature as dynamic individuals, responsible citizens and compassionate human beings. Besides teaching and research, faculty members devote their time and energy to motivating students and counselling them so that they can cross all barriers and move ahead. Teachers also readily participate in various administrative works to facilitate smooth running of the institution. Above all the Principal of the college is working tirelessly, attending to every need of the students, faculty and support staff so that they all can deliver optimal performance. The Principal and other members of the Governing Body, in their capacity as administrators are providing valuable leadership, inspiring us to work better, lauding achievements and admonishing slackness, so that all stake holders are on the right track. The success of the college in obtaining Grade A by NAAC is a testimony to the fact that every member of this institution, from the highest echelon to the lowest strata are acting in unison, as a cohesive and integrated team so as to take the college towards further improvement.

6.3.7 Faculty and Staff recruitment

The college enjoys autonomy with respect to faculty and non-teaching staff recruitment due to its Christian religious minority status. While it enjoys flexibility in constituting the Selection Committee for recruitment it abides by the eligibility criteria laid down by the UGC and the State Govt with regard to appointment. Timely recruitment fills up vacancies attracting best of the candidates as applicants, and keeping the academic departments fully-staffed most of the time. A transparent and fair selection process by eminent experts in their respective fields is the usual practice.

6.3.8 Industry Interaction / Collaboration

The Institution offers courses in general degree course subjects at the undergraduate level where there is limited scope for industry interaction or collaboration with industrial houses. Nevertheless, various agencies, working in the field of skill development and organizations belonging to tertiary sectors (insurance, banking, NGOs, etc) regularly conduct awareness campaigns in the college, in collaboration with Career Guidance Cell and Placement Cell through which promising students get shortlisted for employment opportunity once they complete their graduation or are enrolled into various courses at subsidised rate which will buttress their employability.

6.3.9 Admission of Students

Students' admission in the first year is done entirely on the basis of merit. Merit lists are published after scrutiny of the forms submitted and admission is done accordingly and as per Government directives on seat reservation. Presently, following University guidelines, the entire process of receiving and shortlisting application is done online, ensuring complete transparency.

6.4 Welfare Schemes for

Teaching	Although there is no formal welfare scheme for teachers every staff member is entitled to receive financial as well as social support by the college in times of personal crisis. Academic support is always available in matters of seminar or workshop attendance, both national as well as international, thesis submission, completion of research projects, procuring of study leave or execution of university assignments.
Non teaching	Adult literacy initiatives for the female kitchen staff by the college students is in practice. Computer literacy is planned for all office staff including peons and bearers. There is Group Insurance Scheme for non-teaching staff. A Staff Welfare Fund is also in place from which annual bonus is given to all non-teaching and support staff.
Students	Regular blood tests for Thalassemia screening and eye checkups are organised by the college. Gynaecological issues are addressed by reputed lady doctors on a regular basis. In deference to Prime Minister's Jana DhanJojna, students have been persuaded to open their bank accounts.

6.5 Total corpus fund generated 6.6 Whether annual financial audit has been done **Yes** **No**

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic			Yes	
Administrative			Yes	

6.8 Does the University/ Autonomous College declare results within 30 days? N.A.

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?
N.A.

6.11 Activities and support from the Alumni Association

The Alumnae Association of Women's Christian College is a forum that brings together several generations of former students, tied together by the bond of common feelings of affection and loyalty to their alma mater. Many programmes are conducted for the benefit of students and staff members. Fund raised at Reunion has been donated for cancer treatment of an office staff. Every year Alumnae fund provides academic prizes for each general subject. Apart from all these services, the Association also conducts cultural programmes by ex and present students of the college. Some significant outreach programmes, involving past and present faculties and students were organized by the association. One such initiative was a courtesy visit to a nearby old-age home, Navaneer. Little gifts were given to residents of the home and a cultural programme was also hosted for their entertainment. Our senior citizens were overjoyed to have so much attention and care and bonded wonderfully with their junior fellow citizens. Alumni Association promised to pay another such visit in future which was received with so much of warmth and affection by the residents of the home, who, being away from their family, yearn for loving company.

For the physical well-being of present students, a health awareness camp was also organized by the Association in collaboration with CIPLA, the famous multi-national drug manufacturer.

Dr.Nita Ghutghutia, Gynaecologist of Bellevue Clinic, Kolkata held an interactive session with the students on Polycystic Ovarian Syndrome. She made a presentation on POS in this programme called DIVA which the students found to be very informative and helpful.

6.12 Activities and support from the Parent – Teacher Association

Parent –Teacher Meetings are regularly held by each department where parents are requested to give their views about progress made by their wards and air their expectations from the college. Their opinion and valuable suggestions are always prioritized while framing new policies or guidelines related to students' academic progress and general welfare.

6.13 Development programmes for support staff

College authorities take utmost care to ensure the well-being of the support staff. Staff Welfare Fund is there from which annual bonus is given to support staff. A Group Insurance Policy aims to help them. Teachers' Council of the college also regularly contributes towards their welfare in the form of financial help or rewarding their needy but meritorious children.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Dedicated involvement with the creation and maintenance of a pollution free, clean, sustainable environment is one of the most noteworthy best practices of the college which was appreciated by the last NAAC Peer Team who visited our college. Their appreciation has been a morale-booster. The student members of an active Eco Club of the college take initiatives to generate awareness among all regarding energy conservation, proper waste disposal and maintenance of college garden. They collaborate with other residents of the neighbourhood and even themselves take up the broomsticks and shovels to clean the streets and remove piled up garbage. Their zeal has generated environmental pro-activism in the locality. Unnecessary wastage of water is discouraged and the Rainwater Harvesting system of the college functions to supplement additional demand for water. Students also upgrade their knowledge by attending and participating in talks and seminars outside the college premises on Environment related issues. The reinforcement of the raieprotecten water harvesting and using rain water for recharging ground water is a small tribute from us to mother earth and to wider community as the water underground sustains lives of all living creatures, is the property of all and must be protected by all.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Adventure Sports, sponsored by the National Adventure Foundation (West Bengal Chapter), operating under the Ministry of Youth Affairs and Sports, have been initiated in the College from 2015. Our students have enthusiastically participated in the nationally certified three-day Kayaking and Disaster Management Course. This initiative has exposed the students of our institutions to nature, contributing towards building their personality, character, confidence and courage. The Musical Meditation Workshop, organized by Women's Study Cell this year is a significant innovative step as it created a uniquely

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The following measures were taken which should be treated as segments of Action Taken Report (ATR) based on the Plan of Action decided on at the beginning of the year.

The proper utilization of the first instalment of RUSA grant has been carried out as planned and the second instalment too is now being utilized. The renovation related works having been carried out now the focus is on construction of the new building, G+3 storeys in place of the G+1 storey that was there earlier.

Introduction of two new general courses, Journalism and Mass Communication and Statistics, have been in accordance with our plan of expanding the scope of academic pursuits and giving more options to students.

Library holdings have increased considerably as per plan and the automation of its operations too has proceeded apace.

The plan to engage students in sports and adventure related activities also has materialised with the introduction of the Sports and Adventure Club which already has made significant progress.

Our plan to take care of both physical and mental well-being of students has been implemented through various health awareness camps and psychological counselling of students both by teachers and experts in this field.

Our objective of establishing international linkages materialised with the receipt of the UBCHEA grant. We had interactions with representatives from the international organization Colleges and Universities of the Anglican Communion (CUAC). An alumni of our college is collaborating with American Society for Services to India, for financial assistance to support a skill development endeavour meant for underprivileged women.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Annexure No.4

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

The college, particularly the vibrant Eco Club, encourages students to undertake community initiatives to generate and enhance environmental awareness among students as well as all staff members of the college by display of campaign materials, group initiatives and public propaganda on relevant issues. Seminars, workshops, cleanliness drives, rain water harvesting are regularly undertaken. The campus is now a plastic free zone and work on installing solar power panel are proceeding. Recharging of ground water, a new effort associated with existing rain water harvesting system, is a major step towards ecological sustainability.

7.5 Whether environmental audit was conducted?

Yes

No

yes

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college needs sustainable funding for its community outreach programmes, some of which germinated initially from seed money from the UGC. It needs more space, possibly a second campus in which to expand its operations, and reach out to a larger cross-section of people. It needs to increase its overall institutional effectiveness by harnessing even more efficiently its human potential that is there in plenty.

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8. Plans of institution for next year:

The institution aims to complete the construction of the new building out of RUSA funds after which it plans to apply for the third and last instalment of the same.

With more space at its disposal the college can proceed with the introduction of new courses and programmes of study and thereby expand its curriculum.

One of the courses under contemplation is the Bachelor of Commerce (B.Com) Course which is expected to considerably broaden the range of our academic programmes.

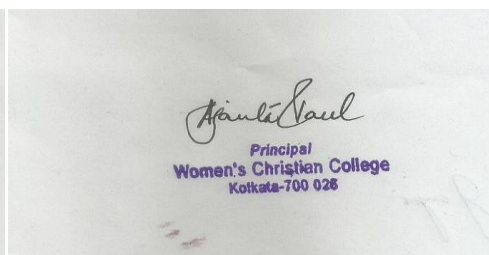
By way of further curricular enrichment it seeks to introduce short professional courses on Travel and Tourism, Soft Skills Development etc and a UGC sponsored course on Human Rights, Women's Studies or some other relevant subject which will be of use to students.

It also aims to foster symbiotic relationships with industry, government, non-governmental agencies, fellow educators and professional verticals for optimal exposure and opportunity to our students.

Finally, as in earlier years it plans to work on increasing its national and international linkages in an increasingly globalized world.



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Name Dr JayitaMukhopadhyay

Name Dr. Ajanta Paul

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure 2

Academic Calendar-2016-17

Women's Christian College

The First Term is from July to pre puja.

The Second Term is from post puja to December.

Third Term is from January to June.

The College follows a Modular system of three terms as per University directives.

1st Term

Classes for IInd Year start	July/August
Classes for IIIrd Year start	July/August
College Foundation Day & Prize Giving Ceremony	July
Admission to 1st year begins	June
Dead line of Admission	As per University directive
1st Year classes Start	July

Fresher's Welcome	August
Independence Day celebrations	August
Teachers Day Observance	September
Debate Competition & Founder Principal/Secretary Birthday Observance	September/November
Periodical Tests (All Classes)	September Onwards
Academic Counselling	All through the Year
Student Seminar	September/October
Special Lectures by Eminent Academicians	September/October
Puja Vacation	September/October
Deadline for Change of Subject	As per University directive
Inter disciplinary Subject	From October
Computer classes	1st Term

2nd Term

Geography Field Study	September/November
Periodical Tests	Whole Term
Seminar, Workshop etc. (By Different Departments)	Whole Term
Annual Sports	November
Talent Search Contests	November/December
Parent Teacher Meeting	December
Re-Union Celebration (Cultural Programme)	1st Saturday in December

Home Festival	November
IIIrd Year – end of Classes	December
Educational Excursions (All Department except Geography)	December
Christmas Function	December
Christmas Vacation Starts	December
Computer Classes	2nd Term

3rd Term

All Classes resume	January
Part – II Preparatory Test	February
Report Cards distribution of IInd year Students	February
Part – III Preparatory Test	January
Report Cards distribution of IIIrd year students	March
Annual Excursions	January
Remedial Classes and Classes for Advanced Learners begin. (IInd yr & IIIrd yr. students)	February to May
Special Lectures by eminent academicians	January/February
Student’s Seminars etc.	January/February
Observance of Women’s Day	March
Part – I Preparatory Test	March
Report Cards Distribution for 1st year students	March

Computer Classes	3rd Term
Summer Recess Begins	16th May

Annexure No. 3

Part-B

Criterion No. -I

1.3 Curricular Aspects

Analysis of Feedback from stakeholders (On all aspects)

Analysis of Feedback (Manual) from Students for 2016-17

The Institution has scrupulously continued the practice of Campus Evaluation by the outgoing batch of final year students. Their experience of three years in the college gets reflected in their campus assessment. For the year 2016-17, an analysis of the campus evaluation reveals that overwhelming majority of the students were satisfied and appreciative of the high standard of Teaching-Learning process prevailing in the college as well as regularity of classes. Their response shows that they developed deep bond with their teachers and felt taken care of by them in all their curricular and extra curricular activities. They also commended the peaceful and disciplined ambience of the college which helped them to focus on academics. They have some complaints about cleanliness which the administration is addressing in right earnest.

Teachers' Evaluation undertaken by final year students is a testimony to the perseverance, dedication and commitment with which our teachers discharge their duties. Students excelling in University Examinations have given credit to their teachers for their success as they have immensely benefitted from the scholastic accomplishments of their teachers, the regularity with which classes are taken, syllabus completed and revision done by all departments. The constant monitoring of their progress through regular class tests have also found favour with them. The glowing tribute paid by our students to their teachers is heartening and a very important motivation for the teachers to strive for continuous improvement.

Annexure 4

Criterion VII

7.3 Two Best Practices of the Institution for 2016-17

Best Practice 1

1. Title of the Practice: The title should capture the key words that describe the practice.

Activities of the Women's Study Cell

2. Goal: Describe the aim of the Practice followed by the Institution. Brief the underlying principles or concepts in 100 words:

The Women's Study Cell has been functioning as a social outreach unit since 2007. The objective has been multipronged, to engage female students in activities which will empower their less privileged sisters, to generate awareness about the myriad obstacles faced by women even today, to impart skill that will enable them to become self-reliant.

3. The Context: Describe any particular contextual or challenging issues that have had to be addressed in designing and implementing the Practice in about 150 words:

The ambitious project 'Sucharu' under the Women's Studies Cell began with the objective of bringing women from distant rural areas to the campus on a regular basis, impart lessons in sewing and other aspects of tailoring and instill in them the confidence of dealing with prospective clients. Initially, participants were irregular and lacked focus. Financial hardship and burden of domestic chores created obstacles even though some of them had a genuine urge to learn a new skill. All kind of help, including mentorship and entrepreneur development skills was provided by the Cell to these women who finally managed to overcome the hurdles.

4. The Practice and its implementation:

Women attending the classes have acquired a new skill, and related proficiencies so that they may use it on a commercial basis later. About half of the trainees, with the help of Self Help Groups (SHGs) in their villages have become economically self-reliant.

5. Evidence of success: Provide evidence of success such as performance against targets and benchmarks and review results. What do these results indicate?

All the trainees successfully completed the course, achieved a reasonable level of proficiency and received certificates. Awarding of the certificates turned out to be an important event as many representatives of media covered the event. The grit and determination of these women were appreciated by all who attended an exhibition of clothes made by these women in college campus. The women showed distinct change in their demeanor, a new found confidence to face the world which is the most important yardstick of success. Some notable apparel designer promised to help in marketing of stuff made by them which again bears testimony to its success.

The receipt of an international grant of 4400\$ from the United Board For Christian Higher Education in Asia for the implementation of a project titled 'Women, Violence and Rights', designed to spread awareness about issues like sexual assault and domestic violence as well as imparting martial art training are clear indications of the success of this practice.

The second phase of the programme has started which focuses on imparting embroidery skill to participants. The exquisite handcrafted products created by them have already been displayed in an exhibition and have found enthusiastic buyers. More such exhibitions are in the offing.

6. Problems encountered and Resources required:

Ensuring entry of the second batch of trainees and persuading them to continue is a challenging task, as they have to fight against patriarchal prejudices and social stigma against women in rural areas leaving home for professional purpose. Though part of a UGC grant intended for community outreach programmes so far has funded the project, alternative sources of funding need to be explored for its continuity.

Best Practice 2

1. Title of the Practice: This title should capture the key words that describe the Practice.

Health Support System for Students and Staff

2. Goal: Describe the aim of the Practice followed by the Institution. Brief the underlying principles or concepts in 100 words.

The Institution is concerned with the holistic development of students and welfare of the staff members and hence, has taken several initiatives to ensure that both physical and mental health of students and all staff members remain sound. Both healthy body and healthy mind are absolutely essential for everyone to perform to the optimal level and the Institution considers health support system to be one of the primary area of concern as it strives towards excellence.

3. The Context: Describe any particular contextual feature or challenging issues that have had to be addressed in designing and implementing the Practice in about 150 words.

In a highly competitive scenario students are under constant pressure to perform well so that they can move towards a bright future. The load of curriculum sometimes becomes excessive for them, causing physical and psychosomatic distress. Most of them come from nuclear families where parents are also

very preoccupied with their daily work and are unable to devote required time to their wards, causing further aggravation of students' vulnerabilities. Life style related diseases and illnesses caused by rapidly deteriorating environmental conditions also afflict both students and staff members. So the Institution faces the challenge of addressing these multiple health concerns of both students and staff members.

4. The Practice and its implementation:

The college regularly conducts various health awareness programmes like free eye check up camps, thalassaemia screening exercises, cancer and gynaecological diseases awareness talks and so on, in which reputed doctors explain various health hazards and provide valuable information about palliative and preventive measures. Psychological counseling sessions done by experts have helped students to deal with examination related trauma and insecurities and have enabled them to perform better. There is a financial endowment, the proceeds of which may be used for the treatment expenses of the kitchen staff if and when required.

5. Evidence of success: Provide evidence of success such as performance against targets and benchmarks and review results. What do these results indicate?

Many of these initiatives have brought rich dividends. Blood tests and thalassaemia screening initiatives have enabled girl students to make the right decision while accepting a life partner, thereby preventing the spread of dreaded diseases. Awareness about gynaecological issues has also helped our girls to go for medical attention when needed. There has been tangible improvement in the performance of students who have attended psychological counselling.

6. Problems encountered and Resources required:

Students are sometimes hesitant to divulge health issues and helping them to overcome inhibition is a big challenge. The college has introduced an Insurance scheme for students (nagarik surakha bima) which give health coverage in case of accident induced trauma. But the coverage of the scheme is limited and more extensive insurance schemes cannot be availed of due to paucity of funds.